



STAR Insurance Services of Texas, Inc.

A division of the Steven L. Thomas Agency, Inc.

Phone: (972) 625-9777 Fax: (972) 625-9778

Email: customerservice@starinsur.com

4805 South Colony Blvd. The Colony, TX 75056

- All request will be processes within 24 hours of receipt, if this is an urgent request please advise us.
- Complete this form and fax or email to STAR Insurance Services of Texas.
- ***Please remember that incomplete information could delay processing.***
- Unless otherwise specified certificates are issued with 10 days notice of cancellation.
- Please attach insurance requirements provided by certificate holder, if applicable.

Client Name: _____
 Telephone #: _____ Fax #: _____
 Email address: _____

*****PLEASE PRINT*****

*CERTIFICATE HOLDER (Certificate(s) **cannot** be issued without a complete address)

Company Name: _____

Attention: _____

Address: _____

City/State/Zip: _____

Reference: _____

If different from certificate holder please specify: _____

Fax # _____ Email address: _____

Please advise of relationship between your company and the certificate holder: _____

Any special information required: (Mark "X" if required)

<u>ENHANCEMENT</u>	<u>GENERAL LIABILITY</u>	<u>AUTO</u>	<u>WORK COMP</u>
Additional Insured	_____	_____	_____
Waiver of Subrogation	_____	_____	_____
10 day Notice of Cancellation	_____	_____	_____
30 day Notice of Cancellation	_____	_____	_____

Please note the above enhancements may generate additional premium. Please contact us if you wish to discuss the additional applicable charges. Your signature provides approval for the generated additional premium.

Special Instructions or Information: _____

*If Certificate holder is a lein holder or loss payee, please indicate for what property, equipment, or vehicle in the reference section.

SIGNATURE: _____ DATE: _____